



ANNEX 1: SC202309-26-2

**MINUTES OF THE DAWSON STUDENT UNION SC202308-24 DSU  
STUDENT COUNCIL MEETING NO. 24  
MEETING TYPE: REGULAR  
TUESDAY, 8 AUGUST 2023 @6:00PM-8:00PM  
VIA ZOOM**

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15/Twenty (20) Elected Voting Members

	<b>ACADEMIC SECTOR</b>	<b>NAME</b>	<b>ATTENDANCE</b>
1	Creative & Applied Arts	Chaz Heritage	Present
2	Creative & Applied Arts	Mia Cara Phillips	Apologies
3	Creative & Applied Arts	vacant	
4	Continuing Education	vacant	
5	Continuing Education	vacant	
6	Continuing Education	vacant	
7	Science, Medical Studies & Engineering	Dilinur Abdumutalova	Present
8	Science, Medical Studies & Engineering	Louisa Akkouche	Present
9	Science, Medical Studies & Engineering	Emily Issa	Present
10	Science, Medical Studies & Engineering	Mahan Mansoor	Present
11	Science, Medical Studies & Engineering	Ihsane Sarif	Present
12	Social Science & Business Technologies	Nathan Gervais	Present
13	Social Science & Business Technologies	Nika HeidarpourMaleki	Present (until 9:12pm)
14	Social Science & Business Technologies	Gowrish Subramaniam	Present
15	Social Science & Business Technologies	Tam Thieu	Present
16	Social Science & Business Technologies	vacant	
17	President	Isabelo Beli-En David	Present
18	VP Finance	Benjamin-Taylor Sauvé	Present
19	VP Academic Affairs & Advocacy	Delice Betukumesu	Present
20	VP Operations & Services	Derrick Essou	Present

### Six (6/6) Ex-Officio Non-Voting Members

	<b>ROLE</b>	<b>NAME</b>	<b>ATTENDANCE</b>
1	VP Internal Affairs & Communications	Kiera Robak	Apologies
2	VP External Affairs	Candice Zhong	Apologies
3	VP Student Life	Lina Adda	Present (until 8:46pm)
4	VP Sustainability & Equity	Fiorella Vargas	Present
5	Chair <sup>1</sup>	Kevin Contant-Holowatyj	Present
6	Administrative Director <sup>2</sup> (Corporate Secretary)	Rina Alma Arlegui	Present

The Chair confirmed quorum and called the meeting to order at 6:21pm, starting with the land acknowledgement. He informed the Council of the rules for speaking and voting.

#### 1. Adoption of the agenda

**Motion** proposed by Gowrish Subramaniam to adopt the agenda as distributed

Seconded by Benjamin-Taylor Sauv 

The agenda was adopted unanimously without question or comment.

#### 2. Approval of the minutes of the previous Student Council meeting(s)

- Regular meeting held on 16 May 2023

**Motion** proposed by Gowrish Subramaniam to approve the minutes as distributed

Seconded by Delice Betukumesu

The minutes were unanimously approved without question or comment.

#### 3. New Business

##### a. Approval of Annual Executive Plans

Each Executive Officer presented their annual plan to the Student Council, highlighting the following:

- President – Inform College about fee levy for la CRUES membership [to be collected in W2024]; will be recommending the Student Council Advisor roles later in the year
- VP Finance – Priority was to hire someone to help with finance; DSU sent contract out to an accountant (consultant) who can focus on/prioritize our organization, instead of an accounting firm as was done in the past. [Note: Accountant contract was signed]; another priority is to increase Dawson Dinin’ services
- VP Academics & Advocacy – Goal is to have more diverse Student Representatives in terms of ethnicity, Academic Programs, Student Councillors, and general membership

- iv. VP Operations & Services – Goal is to gradually increase Dawson Dinin’ services, starting with to 2/week this Academic Year; will confirm which rooms Student Councillors can use if they need to have meetings with DSU members
- v. VP Internal Affairs & Communications – When can we expect the website to be up and running? Important points/information on the DSU website should be completed by the end of winter break; goal is to complete all other sections of the DSU website, including aesthetics, by end of the term (31 May 2024)
- vi. VP External Affairs – N/A
- vii. VP Student Life – Hold regular All Clubs’ Meetings to ensure clubs are aware of regulations and procedures in order to function properly
- viii. VP Sustainability & Equity – Focusing on climate and paid internship strikes, the DSU Swap, increasing Dawson Dinin’ services, and working on the student-run café

Student Councillors suggested to have a mentorship program between first-year and second-year students. They also suggested having tabling events so that DSU members could meet with the governance team. The President to follow-up on how to develop the DSU Mentorship Program, possibly organizing by Academic Sector and having more Student Councillor involvement.

**Motion** proposed by Mahan Mansoor to add point 3.c to the VP Academics & Advocacy Annual Executive Plan:

Advocacy

3.c Promoting advocacy and awareness through Dawson College students against the prioritization of English-eligible students enforced through Law 14 [with reference to Bill 96], and the lack of diversity which would result thereof

Seconded by Gowrish Subramaniam

A vote was requested by Derrick Essou

The motion carried with a majority vote.

**Motion** proposed by Isabelo Beli-En David to approve the 2023-2024 Annual Executive Plans with the amendment.

Seconded by Gowrish Subramanian

The amended 2023-2024 Annual Executive Plans were unanimously approved.

ANNEX: 2023-2024 Annual Executive Plans

b. Approval of 2023-2024 Proposed Annual Budget

The VP Finance highlighted the major changes below:

- Increase in wages to account for Hive Sr. Coordinator working the full year as opposed to 1 semester in 2022

- Decrease in volunteer amount (less money to be spent on food)
- Increase in professional services – legal fees (specifically for Shanice Rose file), accounting fees (to hire accountant)
- Increase in Dawson Dinin’ service
- Increase in merchandise amount; intention to sell some merchandise in order to subsidize the large cost
- Will better communicate Elections budget with CRO/Elections Commission to ensure there is no overspending this year

**Motion** proposed by Benjamin-Taylor Sauv  to approve the 2023-2024 Proposed Annual Budget

Seconded by Mahan Mansoor

The 2023-2024 DSU Annual Budget was unanimously adopted.

ANNEX: 2023-2024 DSU Annual Budget

c. Appointment of 2023-2024 Chair

**Motion** proposed by Derrick Essou to appoint Isabelo Beli-En David as interim Chair for agenda item 3c only

Seconded by Gowrish Subramaniam

The motion was unanimously approved.

**Motion** proposed by Gowrish Subramaniam to appoint Kevin Contant-Holowatyj as the Chair of the Student Council. The 2023-2024 Chair term shall run from the second Student Council regular meeting to the first meeting 2024-2025 Student Council regular.

Seconded by Derrick Essou

A formal vote was requested by Benjamin-Taylor Sauv 

Voting results: In favour – 9 ; Opposed – none; Abstention – 1

The motion to appoint Kevin Contant-Holowatyj as the Chair was approved.

ANNEX: CV Kevin Contant-Holowatyj [CONFIDENTIAL] - Available upon request to Student Council members only

d. 2023 Student Council Regular Meetings Schedule

A Doodle poll regarding the F2023 Student Council regular meetings was sent by the Administrative Director to all Student Council members on 8 August 2023 and to be completed by 15 August 2023.

The Student Council members were asked to indicate their availability and preference in order to schedule the F2023 Student Council regular meeting. The results of the Doodle poll were

supposed to be shared 16 August 2023 via email. However, at the request of the Chair and President, this item will be addressed under Old Business at the September meeting.

e. Student Insurance Committee

The ad hoc Student Insurance Committee (SIC) was created on 27 Feb 2023. The SIC's mandate is to determine courses of action to take regarding the DSU student insurance (health and dental) file.

The Student Council appointed the following committee members for the 2023-2024 term:

- i. Student Councillor – Gowrish Subramaniam
- ii. Student Councillor – Chaz Heritage
- iii. Student Councillor – vacant
- iv. Executive Officer – Isabelo Beli-En David
- v. Executive Officer – Benjamin Taylor-Sauvé
- vi. Accountability Officer (ex-officio) – Patrice Blais (non-voting)
- vii. Administrative Director (ex-officio) – Rina Alma Arlegui (non-voting)

f. Protocol Agreement Committee

Last year, the Protocol Agreement was signed (term from 22 November 2022 – 31 December 2027) without prior legal consultation or approval by the Student Council. Prior to this signing, the DSU had refused to sign the agreement. The last agreement signed by the DSU was in 2017.

There is a clause in the current agreement that states that the DSU can cancel or renegotiate the current Protocol Agreement by giving a written notice to the College no later than 1 February 2024 (Section 12.2) and would automatically terminate the contract on 30 June 2024.

**Motion** proposed by Gowrish Subramaniam to pass Resolution to Establish the DSU Protocol Agreement Standing Committee (SC202308)

Seconded by Isabelo Beli-En David

The motion passed and the resolution was unanimously approved.

The Student Council will need to appoint the committee members and committee chair by the second Student Council regular meeting.

ANNEX: Resolution to Establish the DSU Protocol Agreement Standing Committee (SC202308)

#### 4. Reports

- a. Chair, Student Council
- b. Chair, Student Representatives Caucus
- c. President

**Motion** proposed by Isabelo Beli-En David to postpone the reports to the next Student Council regular meeting.

Seconded by Delice Betukumesu

The motion carried without question or comment.

5. Adjournment

**Motion** proposed by Isabelo Beli-En David to adjourn the meeting.

Seconded by Gowrish Subramanian.

The motion passed unanimously.

The Chair adjourned the meeting at 9:19pm



## 2023-2024 ANNUAL EXECUTIVE OFFICER PLANS

The annual Executive Officer plans are based on the long-term DSU goals outlined below.

### LONG-TERM DAWSON STUDENT UNION GOALS

	GOAL	TIMEFRAME/ESTIMATED COMPLETION
1.	Branding and communications strategy	Winter 2024
2.	Negotiate permanent DSU spaces (Protocol Agreement)	Winter 2024
3.	Expansion of Student Representatives	Winter 2024
4.	Expansion of staff and flagship services	Winter 2025
5.	Renovation of all DSU spaces	Winter 2026

### OFFICE OF THE PRESIDENT

Isabelo Beli-En David

#### 1. STRATEGIC PLANNING

- a. Initiate the renegotiation of DSU-Dawson College Protocol (Article 12.2) (Fall 2023)
- b. Create a negotiation committee to renegotiate the protocol and submit a new protocol to the Student Council (Legal Board of Directors) for final approval
- c. Continue the work of the Student Insurance Committee to establish an insurance plan for students (Fall 2023)
- d. Initiate the process toward collecting the fee levy for La CRUE in consultation with the VP External Affairs & VP of Finance (Fall 2023)

#### 2. GOVERNANCE

- a. Organize team building workshops and activities throughout the year for all DSU staff
- b. and governance team member
- c. Re-establish Policy Review Committee (PRC) to review the constitution (Fall 2023) and
- d. the DSU Positions (Winter 2024)
- e. Nominate two Advisors to Student Council via an Open-Call Process (Fall 2023)
- f. Initiate the process toward having our website and social media posts are available in English and French

#### 3. TRANSPARENCY & ACCOUNTABILITY

- a. Ensure Student Council Minutes are published

- b. Work with the VP Internal Affairs & Communication to publicize and promote Student Council meetings
- c. Create a communication policy in collaboration with the VP Internal Affairs & Communication (Winter 2024)
- d. Create an official system of complaints and accountability regarding internal dispute (Winter 2024)
- e. Ensure feedback is collected after every DSU event and initiative and that feedback is incorporated into future events and initiative

#### **4. HUMAN RESOURCES**

- a. Consults all employees and contractors on how to improve the workplace (Winter 2024)
- b. Organize HR workshops and training for all members of HR
- c. Ensure Human Resources and payroll training/certification for at least one permanent staff member to assist future executives with management

#### **5. INITIATIVES**

- a. Organize an intercollegiate mental health awareness event in collaboration with Jack.Org (Jack.Org Local Summit) (Winter 2024)
- b. Have a Dawson student group to Pinoy on Parliament (A national leadership conference for young Filipino/a/x-Canadians) (Winter 2024)

#### **6. DEPARTMENTAL AFFAIRS**

- a. Oversee the successful implementation of each Executive Officer's annual focus in collaboration with the respective Vice-Presidents
  - i. Finance
    - Oversee transactions within the DSU (club payments, office transactions, Services, VP committees funding, project funding, employee payments, Executive payments, etc.)
    - Ensure all documents, statements and resources are valid with Desjardins and Employeur D
    - Ensure all the receipts and financial documents are properly recorded
    - (bookkeeping)
  - ii. Operations & Services
    - Implement gradually the use of Microsoft across the organization
    - Ensure processes and guidelines are adequate and respected
    - Ensure regulations on spaces are enforced and respected by all members or group using them
    - Ensure that the College is respecting their engagement when it comes to DSU Spaces
    - Work with the college towards establishing the future of the planned gaming area
  - iii. Academic Affairs & Advocacy
    - Listen to student feedback regarding their academic's life and share such feedback with the appropriate Deans
    - Work with the VP of Academic & Advocacy regarding projects and college-related committees



- iv. External Affairs
    - Ensure external affairs events and initiatives are successfully run
    - Ensure communication with external organizations is clear and effective
    - Ensure the team is ready to give interviews or comments to the press regarding the work of the DSU
    - Represent the positions of the student body that are passed in a General Assembly (GA)
    - Ensure decisions made at a GA are respected by the governance team
  - v. Student Life
    - Organize events in a timely and effective manner
    - Ensure DSU events are relevant and fun for all students
    - Ensure conflict of interest's rules are followed
    - Ensure required material needed for club events are available
    - Collaborate and Communicate with Campus Life & Leadership (CLL) regarding events and club
    - Ensure DSU Events are organized and hosted with a high level of professionalism
  - vi. Sustainability & Equity
    - Support environmental strikes, protests, or marches
    - Ensure purchases made for the DSU factor sustainability
    - Ensure all decisions making and event planning factors sustainability, environmental, and labour concerns
  - vii. Internal Affairs & Communication
    - Ensure there is clear communication between the College and the DSU
    - Ensure DSU posts and promotions are communicated appropriately
    - Ensure information is communicated effectively with the most updated information
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## **OFFICE OF THE VICE-PRESIDENT FINANCE**

**Benjamin-Taylor Sauvé**

### **1. GOVERNANCE**

- a. Find new members for the Finance Committee and increase their involvement in the Union's financial affairs when possible (Fall 2023)
- b. Pass the finance regulations that were worked on during the 2022-23 year (Fall 2023)
- c. Ensure that the system used to pay Executives their honorariums does not cause legal trouble for the union or the executives themselves (Fall 2023)
- d. Ensure that clubs are aware of the funds at their disposal and that the reimbursement process is as clear as possible (Fall 2023-Winter 2024)
- e. Help the VP Operations & Services purchase equipment and manage inventory
- f. Have monthly meetings with each executive individually to keep track of all their plans and activities
- g. Publish all necessary financial documents

### **2. ACCOUNTING & BOOKKEEPING**

- a. Hire an accountant and work with them so that they are familiar with the Union and

- can be present in the future to help with finances (Fall 2023)
- b. To the best of my ability, make it so actions taken by the DSU which involves finance can be easily found (Fall 2023-Winter 2024)
  - c. Ensure that the audit with BDO goes smoothly by communicating often and providing what they need (Fall 2023)

### **3. INITIATIVES & PROJECTS**

- d. Work in collaboration with the VP Academics & Advocacy to form, organize and chair the Student Awards Committee (Fall 2023 - Winter 2024)
- e. Ensure Student Awards are received by recipients by the start of the following semester of which awards were based on (Winter 2024)
- f. Support the VP External Affairs in their Hackathon and live show
- g. Support the VP Operations in expanding Dawson Dinin'

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## **OFFICE OF THE VICE-PRESIDENT ACADEMIC AFFAIRS & ADVOCACY**

**Delice Betukumesu**

### **1. GOVERNANCE & REPRESENTATION**

- a. Deploy greater promotion efforts to entice the membership into getting a greater and more diverse number of students involved within committees
- b. Create a committee guidebook with relevant information for potential members and future successors
- c. Chair a minimum of two Student Representative Caucuses
- d. Complete the Forms meant for committee members and destined to efficiently
- e. maintain tabs on all happenings and whereabouts

### **2. OUTREACH INITIATIVES**

- a. Establish a Forms link accessible to the membership for commentaries and suggestions in collaboration with VP Internal Affairs & Communications
- b. Organize a second iteration of Get Ready For Uni, a panel aimed towards BIPOC students (although open to all), preferably Nov/Before Finals season or around March 1 (deadline for university application submissions)
- c. Organize a second iteration of Spirituality Week, a week filled with panels and activities in February, March or before Finals season

### **3. ADVOCACY**

- a. Pursue previous efforts in facilitating complaints process through the completion of the flow chart forms (F2023)
- b. Pursue previous efforts in facilitating the general understanding of ISEP through the completion of the ISEP guidebook (F2023)
- c. Promoting advocacy and awareness through Dawson College students against the prioritization of English-eligible students enforced through Law 14 [with reference to Bill 96], and the lack of diversity which would result thereof

## **OFFICE OF THE VICE-PRESIDENT OPERATIONS & SERVICES**

## **DERRICK ESSOU**

### **1. BUSINESS OPERATIONS**

- a. Utilize Microsoft to implement professional standards of operations in the following fields: communication, documentation infrastructure, planning and execution of projects, internal and external collaborations. (Fall 2023)
- b. Oversee the development procedures and guidelines to standardize the union's processes through which it fulfills its day-to-day activity in the following categories:
  - i. Events (Fall 2023)
  - ii. Use of Spaces (Fall 2023)
  - iii. Purchasing and Supply (Winter 2024)
  - iv. Internal administration and governance (Winter 2024)
- c. Ensure the acquisition of equipment and sharing of knowledge through trainings and workshops to increase the independence of the union in its operations. (Fall 2023)
- d. Ensure that adequate work device and equipment is made available for the officers and staff of the union (Fall 2023)

### **2. DSU SPACES & OFFICES**

- a. Ensuring that spaces and offices are usable with necessary resources, equipment, and furniture (Fall 2023)
- b. Improve the access to spaces and their oversight through the implementation of a booking system (Fall 2023)
- c. Rethink the purpose of the union's spaces for a diversified use (Winter 2024)
- d. Work with the college to establish the future of the planned gaming area (Winter 2024)

### **3. SERVICES**

- a. Expand the visibility of services to the members of the union
- b. Increase the service offer for Dawson Dinin'
- c. Support the development and execution of goals and objectives for each service through regular consultation with their respective management team

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## **OFFICE OF THE VICE-PRESIDENT INTERNAL AFFAIRS & COMMUNICATIONS**

### **KIERA ROBAK**

#### **1. GOVERNANCE**

- a. Make College policies more accessible to students, including but not limited to vulgarization (F2023-W2024)
- b. Collaborate with other Vice-Presidents to finalize DSU guidebooks for clubs, events and promotion (W2024)
  - i. Ensure the availability of governance documents

#### **2. INTERNAL AFFAIRS**

- a. Centralize DSU documents for ease-of-access (i.e. SharePoint) (F2023)

#### **3. COMMUNICATIONS**

- a. Reconstruct the DSU website using WIX (F2023-W2024)
    - i. Update the information, reformat for accessibility
      - 1. Pilot a French translation to the website
    - ii. Ensure the website is mobile-friendly
  - b. Diversify the method of outreach to the membership (F2023)
    - i. Experiment with different applications such as Threads
    - ii. Analyze the benefits of the current methods of communication to determine their effectiveness
4. **INITIATIVES/LONG-TERM PROJECTS**
- a. Re-launch of the semestrial DSU Newsletter (F2023-W2024)
    - i. Document and photograph DSU events
  - b. Reconstruction of the DSU website following the switch to WIX (F2023-W2024):
    - i. Ensure the website is updated regularly with correct information.
  - c. Create DSU branding guidelines (F2023):
    - i. Work towards ensuring the uniformity and recognizability of DSU promotion and advertisement
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## **OFFICE OF THE VICE-PRESIDENT EXTERNAL AFFAIRS**

**CANDICE ZHONG**

### **1. GOVERNANCE**

- a. Collaborate with other DSU executives, councillors, volunteers and concerned members to carry out General Assemblies to renew the student union's positions when necessary (in accordance with the latest document, before the end of Winter 2024 semester)
- b. Manage volunteers to carry out adequate tasks of the external affairs department in a productive way, while at the same time continuously evaluating the workload attributed
- c. Keep a clear and organized record of expenses of the department and efficiently manage other necessary records

### **2. COALITION OF ANGLOPHONE STUDENT ASSOCIATIONS OF QUEBEC (CASAQ)**

- a. Consider the opportunities to expand collective fundraising actions for student-led initiatives and projects helping the local community of the Greater Montreal Area (Fall 2023)
- b. Mobilize to produce responses to Law 14 with other CEGEPS (Fall 2023)

### **3. ALLIANCE CONSULTATIVE COLLÉGIALE (ACC)**

- a. Continue to co-organize an annual informative meeting with executives of other any other cegep unions that are still interested (Winter 2024)

### **4. LA COALITION DE RÉSISTANCE POUR L'UNITÉ ÉTUDIANTE SYNDICALE (CRUES)**

- a. Defend Dawson students' interests as a voting union and actively monitor LA CRUES' plans
- b. Continuously evaluate the decisions of LA CRUES and its alignment with DSU's values

### **5. EXTERNAL STAKEHOLDERS**

- a. Facilitate the outreach and communication between DSU execs and external stakeholders

- b. Seek opportunities to collaborate with local businesses in order to negotiate discounts or advantages for Dawson students(Winter 2024)

**OFFICE OF THE VICE-PRESIDENT STUDENT LIFE**

**LINA ADDA**

**1. CLUBS & EVENTS**

- a. Implement Club meetings with clubs’ executives to help current and upcoming clubs get up to speed with the different budgets, regulations, club spaces, space booking (events procedure and planning) with CLL, etc. (in collaboration with VP Finance and VP Operations & Services)
- b. Organize at least 7 events during the 2023-2024 term
- c. Oversee clubs and club members to ensure their contribution to student life
- d. Continue collaboration with Dawson College’s Department of Student Services as well as school programs (e.g visual art)
- e. Encourage clubs to participate and create events
- f. Make sure the regulation and rules of clubs are maintained in order to interact in a safe environment for all members
- g. Collaborate with Campus Life for certain events
- h. Maintain relations between the Union and independent student groups
- i. Collaborate with other VPs in order to establish events
- j. Ensure the stability and well-being of the finance of student life events and other VPs’ events
- k. Approve, along with the Vice-President Finance, all clubs operational budgets
- l. Approve, along with the Vice-President Finance, all clubs disbursements of funds

**Events For Fall Semester**

Name of the event	Date
Clubs fair	September 5-6
Corn fest with CL	September 7
Halloween *could be outside*	October 31
Winter ball masquerade	November 24
All Clubs Meeting	December 1

## Events For Winter Semester

Name of the event	Date
Black history month	February 1
Multicultural week	February 20 - 23
Art week	March 25
Geek con *cosplay event*	April 16
End of the year fest BBQ	May 16-18

**Note:**

1. Some events to be joint events with CL, HIVE and Clubs.
2. Some dates are due to change and are only tentative.
3. Some events might be added.

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### OFFICE OF THE VICE-PRESIDENT SUSTAINABILITY & EQUITY FIORELLA VARGAS

#### 1. GOVERNANCE

- a. Organize and design campaigns/events for sensitizing the student body to environmental and social issues
- b. Increase awareness about environmental issues by hosting events and encouraging participation in climate strikes

#### 2. SUSTAINABILITY & EQUITY

- a. Foster ongoing collaboration and consultation with Dawson College's Department of Sustainability and other various services mandated with social mandates (i.e. Living Campus, Peace Centre, First-Year Students Office, etc.):
- b. Act as Chair of the Mobilization Committee to organize and oversee mobilization efforts
- c. Collaborate with the VP External Affairs to work alongside The Coalition of Resistance for a United Student Movement (CRUES) to mobilize with other student unions for sustainable and equity issues and make our demands heard while defending the unions' rights

#### 3. EVENTS

- a. Hold student strikes for climate action and paid internships (F2023 and W2024)
- b. Hold climate education and mobilization workshops (one per semester)
- c. Establish a fundraising thrift sale (W2024)

- d. Organize educational activities during Earth Week (W2024)

#### **4. INITIATIVES/LONG-TERM PROJECTS**

- a. Expand the Swap, a service for students to sell/buy second-hand books from each other, by taking over the Facebook book exchange group
- b. Ensure Dawson Dinin's long-term safety within the union, and drive the expansion of the service
- c. Work to implement a student-run café to provide students with healthy and affordable food choices, while focusing on sustainable practices

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**N.B.** Notwithstanding any plans outlined above, the month of May is reserved as a training period for incoming 2024-2025 Executive Officers. Current Executive Officers must ensure a smooth transition and actively aid in the training process for the incoming team.

## Budget Proposal

Sections	Accounts	2022-2023 Proposal	2022-2023 Actual	2023-2024 Proposal
<b>Revenues</b>				
	Surplus	\$124,438.22	\$124,438.22	\$221,027.50
	Miscellaneous			
	Donations			
	Fundraising			
	Merchandise			\$500.00
	Water Bottle Sale			
	Sold Assets			
<b>Membership Dues</b>	Summer & Fall	249,653.00 \$	249,653.00 \$	\$200,000.00
<b>Membership Dues</b>	Winter	220,000.00 \$	193,511.00 \$	\$180,000.00
	<b>Total Revenues</b>	\$594,091.22	\$567,602.22	\$601,527.50
<b>Expenses</b>				
<b>Governance &amp; Administration</b>	Wages & Payroll Levies	195,000.00 \$	\$111,439.05	\$200,000.00
<b>Governance &amp; Administration</b>	Hiring Fees	5,000.00 \$	\$4,024.12	\$5,000.00
<b>Governance &amp; Administration</b>	Staff Training	4,000.00 \$	\$375.00	\$3,000.00
<b>Governance &amp; Administration</b>	Meetings	5,000.00 \$	\$733.50	\$4,000.00
<b>Governance &amp; Administration</b>	General Assembly	2,000.00 \$	\$325.00	\$2,000.00
<b>Governance &amp; Administration</b>	Elections Operations	5,400.00 \$	\$6,067.13	\$5,400.00
<b>Governance &amp; Administration</b>	Election Commissioners	2,250.00 \$	\$2,100.00	\$2,250.00
<b>Governance &amp; Administration</b>	Volunteers Expenses	6,000.00 \$	\$3,850.40	\$4,000.00



Sections	Accounts	2022-2023 Proposal	2022-2023 Actual	2023-2024 Proposal
<b>Governance &amp; Administration</b>	Student Councillors Expenses	500.00 \$	\$0.00	\$500.00
<b>Governance &amp; Administration</b>	Accountability Officer Remuneration	2,000.00 \$	\$2,438.87	\$2,500.00
<b>Governance &amp; Administration</b>	Chair Remuneration	1,500.00 \$	\$1,060.17	\$1,500.00
<b>Governance &amp; Administration</b>	Training	4,000.00 \$	\$0.00	\$4,000.00
<b>Governance &amp; Administration</b>	Team Building	2,000.00 \$	\$555.49	\$2,000.00
<b>Governance &amp; Administration</b>	CASAQ (General Assembly)	3,000.00 \$	\$4,169.38	\$5,000.00
<b>Governance &amp; Administration</b>	Student Representatives Caucus	1,000.00 \$	\$0.00	\$1,000.00
<b>Organizational Fees</b>	Legal Fees	30,000.00 \$	\$8,472.22	\$40,000.00
<b>Organizational Fees</b>	Accounting Fees	30,000.00 \$	\$21,270.40	\$40,000.00
<b>Organizational Fees</b>	Banking Fees	1,000.00 \$	\$889.30	\$1,000.00
<b>Organizational Fees</b>	Government Fees (Taxes)	1,000.00 \$	\$0.00	\$1,000.00
<b>Organizational Fees</b>	Commercial Insurance	6,000.00 \$	\$7,626.88	\$8,000.00
<b>Services</b>	The Hive Center	20,000.00 \$	\$5,886.34	\$18,000.00
<b>Services</b>	The Student Café	0.00 \$	\$0.00	\$2,000.00
<b>Services</b>	The Plant	15,000.00 \$	\$23,125.83	\$17,000.00
<b>Services</b>	Period Poverty	9,000.00 \$	\$9,000.00	\$8,000.00
<b>Services</b>	Dawson Dinin	10,000.00 \$	\$6,221.00	\$15,000.00
<b>Services</b>	The SWAP	0.00 \$	0.00 \$	\$2,000.00
<b>Services</b>	Special Project Funding	15,000.00 \$	\$6,014.32	\$15,000.00
<b>Services</b>	CISX Podcast (Vine)	1,700.00 \$	884.95	\$1,000.00
<b>Services</b>	Sustainability Happiness	8,000.00 \$	\$8,150.00	\$0.00
<b>Services</b>	Student Awards	15,000.00 \$	\$15,352.69	\$15,000.00

Sections	Accounts	2022-2023 Proposal	2022-2023 Actual	2023-2024 Proposal
Assets	Office Supplies	1,000.00 \$	\$1,110.89	\$1,750.00
Assets	Event Equipment			\$3,000.00
Assets	Office Equipment (& furniture)	10,000.00 \$	\$7,905.81	\$8,000.00
Operations	Office Improvements (Renovations)	0.00 \$	\$0.00	\$0.00
Operations	Travel Costs (Transportation)	5,000.00 \$	\$3.50	\$5,000.00
Operations	Social Media	500.00 \$	\$1,029.77	\$1,750.00
Operations	Webmaster & Software	20,000.00 \$	\$3,432.01	\$5,000.00
Operations	Printing	450.00 \$	\$2,532.15	\$1,200.00
Student Life	Student Groups Fund	10,000.00 \$	\$10,711.31	\$15,000.00
Student Life	Student Groups Space	2,500.00 \$	\$194.31	\$1,500.00
Student Life	Events and Mobilization	30,000.00 \$	\$5,631.86	\$35,000.00
Student Life	Merch	60,000.00 \$	\$34,944.20	\$70,000.00
Initiatives	Sustainability	5,000.00 \$	\$150.00	\$5,000.00
Initiatives	Advocacy Services	5,000.00 \$	\$3,250.60	\$5,000.00
Initiatives	External Affairs	5,000.00 \$	\$1,832.51	\$5,000.00
Miscellaneous	Contingency	1,000.00 \$	\$238.50	\$10,000.00
Miscellaneous	Dawson Foundation Donation	\$1,000.00	\$1,000.00	\$0.00
	<b>Total Expenses</b>	555,800.00 \$	\$323,999.46	\$597,350.00
<b>Balance</b>		<b>\$38,291.22</b>	<b>\$243,602.76</b>	<b>\$4,177.50</b>



ANNEX: SC202309-26-2a

**DSU STUDENT COUNCIL RESOLUTION SC202308**  
**Resolution to Establish the DSU Protocol Agreement Standing Committee**  
**Approved by Student Council on 8 August 2023**

**WHEREAS**, Section 7.13 of the DSU Constitution states that the Student Council may, by way of resolution or Standing Regulations, create standing committees and ad hoc committees, as necessary, which shall have powers and responsibilities as determined by the Student Council except for those which the Quebec Companies Act expressly reserves to the Student Council as Board of Directors of the Union;

**WHEREAS**, the Student Council deems it necessary to establish certain standing committees for the effective and efficient operations of the Dawson Student Union;

**BE IT RESOLVED** that the Student Council hereby:

1. Establishes the DSU Protocol Agreement Standing Committee;
2. Appoints or elects the Chair and committee members by the second Student Council meeting of any given term. The members shall consist of 3 Student Councillors, 2 Executive Officers, the Accountability Officer (non-voting) and the Administrative Director (non-voting), and shall serve from 1 June to 31 May;
3. Delegates authority regarding any changes to the composition of the Standing Committee to the committee Chair;
4. Delegates authority to the committee to negotiate the Protocol Agreement with Dawson College and determine the course of action to be taken regarding the agreement.

- END -